

## **Data protection notice for customers and suppliers in accordance with Art. 13 GDPR**

The protection of your (personal) data is particularly important to us. In the following we would like to inform you in a comprehensible and compact form about the processing of your data by Szaidel Cosmetic GmbH and your rights in this regard.

### **1. Responsible person**

The person responsible within the meaning of the EU General Data Protection Regulation (hereinafter "GDPR") for the data processing described below is

SZAIDEL COSMETIC GmbH  
Fabrikstraße 9  
66892 Bruchmühlbach-Miesau  
Phone: +49 6372 9122-103  
Fax: +49 6372 9122-80  
[info@szaidel-cosmetics.de](mailto:info@szaidel-cosmetics.de)

### **2. Data protection officer**

If you have any questions about data protection at SZAIDEL COSMETIC GmbH, you can contact our data protection officer at any time:

By email: [datenschutz@szaidel-cosmetics.de](mailto:datenschutz@szaidel-cosmetics.de)  
By mail: T-Systems Multimedia Solutions GmbH  
P.O. Box 10 02 24  
01072 Dresden

### **3. Data processing when concluding a contract**

If you conclude a service contract with Szaidel Cosmetic GmbH, we record your master data (e.g. name, address and, if applicable, customer number or bank details). The information is required in order to be able to fulfil the contract with you and to contact you. If necessary, we also record your bank details (e.g. to refund excess amounts shown on the final invoice), which we use to process the payment transactions. The legal basis for the aforementioned data processing is Article 6 Paragraph 1 Letter b) GDPR.

### **4. Data processing in payment transactions**

You can choose between different payment methods. If you pay by SEPA direct debit mandate, we will use your data to process the payment. The legal basis for the aforementioned data processing is Article 6 Paragraph 1 Letter b) GDPR.

## **5. Data processing during the contract period**

We process your data in a permissible manner to protect our legitimate interests. This also includes the use of your customer data in order to

- to assert legal claims and for defence in legal disputes.
- investigate or prevent criminal offenses.
- to use your data anonymously for analysis purposes.

If we want to process your personal data for a purpose that has not been mentioned before, we will inform you beforehand within the framework of the statutory provisions.

## **6. Advertising use and market and opinion research**

We use your information to send you further information by email or mail about similar goods or services. You can object to receiving this additional information at any time without incurring transmission costs above the basic tariffs.

We use your data for market and opinion research purposes in order to improve our products and adapt them to the needs of our customers. You can object to this use of your data at any time.

You can find more information about the objection under "Your rights". The legal basis for the data processing described is Art. 6 (1) (f) GDPR.

## **7. Categories of recipients of personal data**

Within our company, those departments that need your data to fulfil the above-mentioned purposes will have access to it. This also applies to service providers and vicarious agents used by us. Your data will also be passed on if we involve external service providers (e.g. IT service providers) in our internal processes. In this case, the service provider is bound by instructions and only receives data to the extent and for the period required for the provision of the services. If it is a matter of contract processors, we have always concluded confidentiality agreements to protect your data with them.

Furthermore, data will be passed on in cases where the legislator requires this or makes it mandatory (e.g. as part of a tax audit by the tax authorities or as part of money laundering prevention). Ultimately, in certain cases, it is also necessary to pass on your data to recipients in order to protect your or our interests or to fulfil our contractual obligations. This is particularly the case when fulfilling public waste disposal orders on behalf of districts or municipalities.

## **8. Duration of data storage**

We store your data for the duration of the contract period. We delete your personal data when the contractual relationship with you has ended, all mutual claims have been met and there are no other statutory retention requirements or statutory justifications for storage. These include storage obligations from the German Commercial Code (HGB) and the Fiscal Code (AO). The deadlines specified there are up to ten years.

## **9. Your rights**

You have the right at any time to request an overview of the data processed about you (Par. 15 GDPR). If data processed by us is incorrect or no longer up-to-date, you have the right to have this data corrected (Article 16 GDPR). You can also request the deletion (Article 17 GDPR) of your data. If deletion is not possible due to other legal provisions, the processing of the data will be restricted so that it is only available for this legal purpose. You can also have the processing of your personal data restricted (Article 18 GDPR) if, for example, you have doubts about the correctness of the data. You have the right to data portability (Art. 20 GDPR), i.e. that we will send you a digital copy of the personal data you have provided upon request.

You can revoke any consent pursuant to Article 6 (1) (a) GDPR at any time. You also have the right to complain to the data protection supervisory authority responsible for Szaidel Cosmetic GmbH (The State Commissioner for Data Protection and Freedom of Information Rhineland-Palatinate, PO Box 30 40, 55020 Mainz, Telephone: 061 31/8920-0, email : [poststelle@datenschutz.rlp.de](mailto:poststelle@datenschutz.rlp.de)). You can also contact the data protection authority at your place of residence, which will then forward your request to the competent authority.

### **Objection**

In addition, you have the right to object to data processing at any time for reasons that arise from your particular situation (Article 21 GDPR) if the processing is based on Article 6 (1) (f) GDPR. You can send your objection, which can also only refer to contacting us by e-mail or post, to the contact details given under 2.